

**2500 Lakeview Condominium  
Windowwall Replacement and Concrete Restoration Work  
Consultant's Activity Report: November 22, 2008 through January 9, 2009  
(Seven week period)**

**HR CDC Activities:**

- Update/complete miscellaneous items of correspondence for distribution at 11/25/08 Board meeting.
- Attend 11/25/08 Board meeting to review various outstanding issues and obtain approval to proceed with solicitation of proposals from potential Construction Managers.
- Finalize/revise 10/31/08 "Owner Review" documents for issuance to three CMc Proposers. Issue 12/3/08 documents, "Issued for CMc Proposals & GMP".
- Research available UV protection using standard tinted/coated insulating glass products, per Board request. Telephone calls with each of 3 major glass manufacturers.
- Attend 12/18 meeting at 2500 with Board and Management to open CMc Proposals and establish dates for follow-up interviews with each Proposer. On 12/19, e-mail notices to 3 proposers regarding interviews scheduled for 1/6, 1/7 and 1/8/09.
- Finalize formal invitation letters (12/29/08) to each of 3 proposers; E-mail 3 sets of concrete pricing to CTL for further review and comment; Summarize 12/18/08 CMc Proposals in letter to 2500.
- Various discussions via telephone or e-mail with each of 3 CMc Proposers, CTL and ELARA.
- Attend post-proposal interviews at 2500 on 1/6, 1/7 and 1/8/09.
- Begin preparation of Addendum No. 1 based on information received/discussed during post-proposal interviews.

**CTL Group Activities:**

- Coordinated with HR CDC and the Association for issuance 12/3/08 documents "Issued for CMc Proposals & GMP".
- Reviewed and discussed (via telephone and e-mails) concrete pricing from 3 CMc proposers with HR CDC.

(cont'd)



**CTL Group Activities:** (continued)

- Attend post-proposal interviews at 2500 LV on 1/6, 1/7 and 1/8/09.
- Based on information obtained during post-proposal interviews and review of proposals, started preparation of Addendum No. 1 to include revised concrete repair quantities and technical specifications for balcony topside coating system and railing painting.

**ELARA Energy Services Activities:**

- Meeting with Horvath Reich CDC, Inc. in preparation for November Board meeting and for further design review.
- Attendance at November Board meeting to answer questions regarding PTAC units and other HVAC concerns.
- Communication with product representatives in order to update estimated PTAC costs.
- Submission of PTAC manufacturer data to 2500 for display purposes.
- Submission of design drawings and specifications for owner review and subsequent release for CMc proposals.
- Attendance at post-proposal interviews on 1/6, 1/7, and 1/8/09.