



2500 Lakeview Condominium
Windowwall Replacement and Concrete Restoration Work
Consultant's Activity Report: October 18, 2008 through November 21, 2008
(Five week period)

HR CDC Activities:

- Attend "Town Hall" meeting at 2500 to respond to general questions from Association members and participate in related discussions.
- Final editing of drawings, specifications, and proposal documents, prior to issuance for "Owner Review".
- Final updating of estimated probable cost for project.
- File review of 2005 work re: mock-up windows at 1605/1705.
- Prepare informational display tags for Hospitality Room PTAC sample units.
- Phone calls, discussions with potential Construction Manager candidates.

CTL Group Activities:

- Attend "Town Hall" meeting to answer project questions from residents.
- Issue CTL Group's "Owner's Review" set of Contract Documents on October 31, 2008 to HR CDC.
- Continue to formalize CTL Group specifications and drawings through ongoing discussions with HR CDC.

ELARA Energy Services Activities:

- Attendance at "Town Hall" meeting to answer questions regarding PTAC units and other HVAC concerns.
- Communication with product representatives in order to update estimated project costs.
- Meeting with Horvath Reich CDC, Inc. in preparation for November Board meeting and for further design review.
- Submission of design drawings and specifications for "Owner Review".
- Submission of abbreviated PTAC manufacturer data to HR CDC for labels to be applied on units in Hospitality Room.